

Annexure-1

(see rule 3)

Application to install new lift or escalator/for making additions or alternations to the installed lift or escalator

(To be submitted to the local Assistant Director, Electrical Safety)

1	Details of the owner		
	(a)	Name	
	(b)	Local address	
	(c)	Permanent address	
	(d)	Mobile number	
	(e)	Mail-id	
2	Details of the authorized agent of the owner		
	(a)	Name	
	(b)	Local address	
	(c)	Permanent address	
	(d)	Mobile number	
	(e)	Mail-id	
3	Whether it is registration of a new lift or escalator		
4	The address of the premise where lift or escalator is to be commissioned		
5	Whether it is a 'Private Premise' or 'Public Premise'		
7	Whether it is a case of the lift or escalator being modified or altered		
	(a)	registration number of existing lift or escalator	
	(b)	the address of the premise where it is commissioned	
8	In case the lift or escalator is being shifted		
	(a)	registration number of existing lift or escalator	
	(b)	the address of the premise where it was commissioned earlier	
	(c)	the address of the new premise where it is to be commissioned	
9	Whether building map has been approved by competent authority		
10	If yes, name of approving		

	authority, approval number and date	
11	Type and make of lift or escalator	
12	Details of the manufacturer of the lift or escalator	
	(a) name	
	(b) address	
	(c) registration number of the manufacturer	
	(d) Name, contact details, and address of local authorized representative of the manufacturer	
13	Details of the commissioning/modifying/altering/shifting agency	
	(a) name	
	(b) address	
	(c) registration number of the commissioning/modifying/altering/shifting agency	
	(d) Name, contact details, and address of local authorized representative of the commissioning/modifying/altering/shifting agency	
14	Proposed date of commencement of commissioning	
15	Proposed date of completion of the commissioning	
16	Details of annexures	
	(a) Approved building plan	
	(b) Drawing details of the lift or escalator	
	(c) Affidavit of the manufacturer that the lift or escalator is BIS compliant and is as per norms of National and/or. State Building Codes	
	(d) Technical details of the lift or escalator as provided by the manufacturer	
	(e) Safety features of the lift or escalator as provided by the manufacturer	
	(f) Separate declarations on	

	notarized affidavit by the three undersignees that the information provided with respect to them as above is true to their knowledge and nothing has been concealed.	
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**Signature of the
authorized representative
of manufacturer with date**

**Signature of the authorized
representative of
commissioning/modifying/
altering/shifting agency with date**

**Signature of the
owner/his authorized
agent with date**